

# Supporting students to succeed

## VETRO Referral Process and Orientation Overview

### VET Readiness Orientation (VETRO)

Students who choose to embark on a *Flexible Industry Pathway* will be required to participate in a VET Readiness Orientation (VETRO) which includes upfront assessment, induction and orientation to VET carried out by an RTO.

The VETRO will usually be carried out in year 10 after the student has completed the Personal Learning Plan (PLP) and made a decision to commence the *Flexible Industry Pathway*.

The VETRO will determine the student's readiness and identify a personalised approach to the learning which may include additional training and wraparound supports. The specific arrangements required for the student to complete the *Flexible Industry Pathway* will be determined through the VETRO.



### How will PEER implement VETRO with school students for their VET qualifications?

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To help you make the right study choice for your career the process will commence with an information session at the school with students and/or parents.

The following topics will be discussed at the information sessions:

- VETRO/Flexible Industry Pathway - what does it actually mean?
- Qualification
- Nominal Hours
- Duration
- SACE Credits
- Expectations
- Adult learning environment
- The bar is set by industry and does not lower for School enrolled students
- Application process
- Minimum LLN requirements and why it is important that the ACSF levels are assessed
- ACSF levels (brief overview)
- LLN Assessment and what to expect
- Bridging units if applicable
- Learner Support Services

### QUESTIONS?

Speak to your VET Coordinator or contact PEER  
[vetis@peer.com.au](mailto:vetis@peer.com.au) | 8348 1200



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### What is the referral process for students wanting to undertake a VET pathway qualification with PEER?

There are three parts to the referral process:

**PART A** is initiated by the school and requires a referral to the RTO. The referral form can be found via the following link:

<https://www.cognitofrms.com/DepartmentForInnovationAndSkills/SchoolEnrolledStudentsVETReferral2>

*NOTE: When a School VET Coordinator is completing 'High school representative' section of the online referral form, they will be asked to complete the 'Training Provider Representative Contact Information.' Please insert the following details:*

#### TRAINING PROVIDER REPRESENTATIVE CONTACT INFORMATION

<b>Training provider representative contact name</b>	<b>Training provider code</b>	
Jodie Linn	7027	
<b>Training Provider representative contact number</b>	<b>Course start date</b>	<b>Course end date</b>
08 8348 1200	31st January 2022	16th December 2022
<b>Training provider representative contact email</b>	<b>Course code and Course name</b>	
vetis@peer.com.au	UEE22011 Certificate II in Electrotechnology (Career Start)	
<b>Training provider name</b>	<b>Student Fee (confirmed with training provider)</b>	
Plumbing Electrical Electronic & Refrigeration Vocational Education Employment and Training Inc.	\$220 (no other incidental fees)	

Once **PART A**, PEER Enrolment Form and Work-Ready Participant Agreement Form has been completed and submitted by the School VET Coordinator, PEER will facilitate VETRO/UAN including the LLN Assessment.

School students enrolling into VET with PEER are required to undertake a SRNI (Snapshot Reading and Numeracy Assessment) initially to demonstrate they are at ACSF Exit Level 2 or above. If the SRNI identifies further assessment is required, the student would need to undertake the LaNCA (Language and Numeracy Comprehensive Assessment).

The student's suitability to industry and future career aspirations will be discussed with PEER and assists with verification that they are being suitably matched to their chosen career pathway.

Students are also required to read PEER's Student Handbook to familiarise themselves with PEER's policies, procedures and expectations from both parties. A copy of the handbook can be found via the following link:

<https://peer.com.au/wp-content/uploads/2019/05/2.4.0041-PEER-Student-Handbook.pdf>

**PART B** the second part is for the RTO to complete at the conclusion of the VETRO process.

Once VETRO has been completed and the referral accepted by the RTO, the third part **PART C** is to be completed by the parent.

Once the parents complete their section and press submit, all three parties will receive the completed form (with all three parts completed).

### What happens if a school student falls below the levels required for their chosen career pathway?

PEER will discuss any gaps identified with the School and make a recommendation based on the VETRO/UAN. Sometimes bridging units are recommended, other times additional supports in School are requested, and on other occasions the applicant (student) may need to be re-counselled into a different qualification or career pathway.

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